



EPPING FOREST LOCAL COUNCILS' LIAISON COMMITTEE

NOTICE OF MEETING

Place: Council Chamber, Civic Offices,
High Street, Epping **Date:** Thursday, 7th November, 2013

Room: Council Chamber **Time:** 7.30 pm

Democratic Services Officer: Mark Jenkins (The Office of the Chief Executive)
Tel: 01992 564607 Email: democraticservices@eppingforestdc.gov.uk

Members:

District Council Representatives:

Councillors Smith, Mrs M Sartin (Chairman), K Angold-Stephens, A Boyce, B Rolfe and Mrs J H Whitehouse

Local Council Representatives:

Clerks and Chairmen/Members of Parish and Town Councils

County Council Representatives:

Members for the following divisions:

North Weald and Nazeing:	Councillor A Jackson
Loughton Central:	Councillor C Pond
Ongar and Rural:	Councillor M McEwen
Epping and Theydon Bois:	Councillor Mr J M Whitehouse
Buckhurst Hill and Loughton South:	Councillor V Metcalfe
Chigwell and Loughton Broadway:	Councillor J Knapman
Waltham Abbey:	Councillor Mrs R Gadsby

**PLEASE NOTE THE START DATE OF THE MEETING
COFFEE/TEA WILL BE AVAILABLE FOR MEMBERS OF THE COMMITTEE FROM 7.00
P.M IN THE MEMBERS ROOM**

- 1. APOLOGIES FOR ABSENCE**
- 2. MINUTES (Pages 5 - 12)**

To confirm the minutes of the last meeting of the Committee held on 4 July 2013 (previously circulated and attached) and matters arising.

3. ESSEX COUNTY COUNCIL HIGHWAYS

At the last Committee meeting, members requested that invitations to this meeting be passed to County Councillor Rodney Bass, Portfolio Holder for Highways and Transportation and a representative of the North Essex Parking Partnership, to discuss the general condition of the roads, particularly potholes etc. County Councillor Rodney Bass cannot attend this meeting as he is attending a conference that day. Therefore officers have extended an invitation to his deputy, County Councillor Edward Johnson and at the time of publication, officers were awaiting confirmation that he was attending.

4. NORTH ESSEX PARKING PARTNERSHIP

In attendance by invitation, at this meeting, will be Mr Richard Walker, Parking Partnership Group Manager, North Essex Parking Partnership. Mr Walker will give a presentation regarding the Partnership's role and responsibilities, followed by questions and answers.

5. ISSUES RAISED BY LOCAL COUNCILS (Pages 13 - 22)

To discuss the following matters raised by Local Council's:

(a) Town and Police Clauses Act 1847 for Providing Local Means of Road Closures for Temporary Events. To consider the attached report.

At 4th July EFDC Local Council Liaison Committee meeting, the Committee made a formal recommendation asking that Epping Forest District Council consider the possibility of taking on the powers under Town Police Clauses Act 1847 to provide local means of road closures for temporary events. At this stage, no update on progress has been received. Branch would like to receive an update on this issue, together with an explanation as to why Epping Forest District Council currently have chosen not to use their powers in enacting this legislation.

(Assistant Director of Corporate Support Services) To consider the attached report, page 13 of the agenda.

(b) Parish Support Grant

Branch would like to express their extreme concern regarding the decision taken by EFDC to pass on the reduction in support grant to both Parish and Town Councils, and request that in addition to the presentation by Bob Palmer, a detailed explanation is given as to the effect this will have on councils with both higher and lower numbers of benefit claimants.

(Director of Finance and ICT) To consider the attached report, page 15 of the agenda.

(c) Local Plan

Branch would like to invite members of the Forward Planning department to attend the EF Branch of EALC meetings to work with Parish and Town Councils and gain input at a local level with the creation of leaflets / publications / materials associated with the Local Plan process.

(d) Planning Consultations

Following a number of issues regarding recent consultations issued by EFDC, Branch would like to receive an update from Nigel Richardson, EFDC Principal Planning Officer, as to the methodology used for consultation with Town and Parish Councils.

(e) Planning Enforcement

Principal Planning Officer (Enforcement) will be present. Branch formally request that District Councillors are permitted to call-in decisions made by the planning department on enforcement issues.

6. INDIVIDUAL ELECTOR REGISTRATION (IER)

(Assistant to the Chief Executive) I Willett will brief the meeting on the changeover to individual elector registration and how Panels and Town Councils will be able to assist in the process.

7. REVIEW OF CODE OF CONDUCT/COMPLAINTS PROCESS AND PLANNING PROTOCOL

(Assistant to the Chief Executive) I Willett will refer to the current review.

8. PLANNING AND ECONOMIC DEVELOPMENT PARISH COUNCIL LIAISON (Pages 23 - 32)

(Director of Planning and Economic Development) To consider the attached report and set of minutes. The Planning and Economic Development Business Manager will be in attendance.

9. LOCAL HIGHWAYS PANEL

To receive an update on the work of the Local Highways Panel. This is now a standard item on the committee's agenda.

10. ANY OTHER BUSINESS

11. DATES OF FUTURE MEETINGS

The next meeting of the Committee will take place on Thursday 6 March 2014 at 7.30p.m. in the Council Chamber.